

## 605 Magic Art Bus Large Group/Event contract

This contract, along with a \$102 non-refundable deposit secures a booking with 605 Magic Art Bus LLC. The completed contract must be filed two weeks prior to the requested reservation date. Submission of this contract does not guarantee a reservation until the deposit is received and processed by our staff. We will confirm when the deposit is received.

### Deposit Payment options:

Mail Check % Marlo Arp, 1806 240th St. Inwood, IA 51240 Check # \_\_\_\_\_

(These services below have a 2% fee)

Credit card by phone: 605-228-6698 \_\_\_\_\_

Venmo: @magicartbus605 \_\_\_\_\_

Paypal: 605magicartbus@gmail.com \_\_\_\_\_

Please try to book two weeks in advance.

Fill out completely and accurately to ensure timely processing of your requested reservation.

### Before you book, consider the following requirements for an Art Bus Event:

- Location - bus will need 30 ft of levelish area, less than 6% slope would be best to park
- Access to 110 non GFI outlet (20\30Amp) within 100 ft of bus
- Weather - wind, ice and other severe conditions can affect travel

(In the event of severe weather or breakdown, we will bring the party to you without the bus, if your space can accommodate, for \$50 off the original rate.) (Have back-up rooms if possible)

- Parking near intersections or stop signs not allowed
- Note that the door is on the left side of the bus (passenger side)
- Please note if you will be needing the wheelchair ramps \_\_\_\_\_

Name of Event or Festival \_\_\_\_\_ Social Media? \_\_\_\_\_

(If you have a social Media Page or website we encourage you to add us as a Co-Host for the event or share our photos and activities) Call/text Marlo if you need help 605-228-6698

Type of event \_\_\_\_\_

Organization Hosting the Event \_\_\_\_\_

Is there a special theme? \_\_\_\_\_

Requested Reservation Date \_\_\_\_\_ Time \_\_\_\_\_

Number of guests \_\_\_\_\_ Ages of attendees: \_\_\_\_\_

Are you a Non-profit? \_\_\_\_\_ if Yes we need State tax ID # \_\_\_\_\_

Will you have volunteers to help if attendance is over 100 people? \_\_\_\_\_

### Contact Information:

1st Contact \_\_\_\_\_ Cell \_\_\_\_\_

2nd Contact \_\_\_\_\_ Cell \_\_\_\_\_

Email Address \_\_\_\_\_

(Address of event)

Street \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_

Zip Code \_\_\_\_\_

Billing & Invoicing address (if different from above)

Organization \_\_\_\_\_ Phone \_\_\_\_\_

Street \_\_\_\_\_

City \_\_\_\_\_

State \_\_\_\_\_

Zip Code \_\_\_\_\_ Billing email \_\_\_\_\_

We will be sending an invoice through Paypal, however, you do not need to pay through them it will be just an invoice for your records:

Best way to pay:

Please have a check or cash ready when we start the event or before event finishes

(this will save your %4 off your bill) (deduct CCard fee from the total)

(Businesses) In the check memo, please title as a “sponsorship” or “donation” for an event to avoid W-9s.

If you are tax exempt, please include your ID number on contract or check

TIP:

If you would like to add a tip, we recommend cash so that we can buy supplies for our community classes and student sponsorships.

Please leave a recommendation on any of our socials!

If you have any questions, please let us know! Our Business number is 605 228 6698

### **Large Groups (40 to 100 people)**

- **\$450** + taxes and/or fees - **2.5 hours** of Art Bus activities and interactive games for all ages.
- **Over 100 to 150 people**
- **\$525** + taxes and/or fees - **2.5 hours** of Art Bus activities and interactive games for all ages & unlimited simple make-and-take art activities (20 minute rotating sessions)
- **\$625** + taxes and fees – **3 hours** of unlimited small make-and-take art activities (20 minute rotating sessions) and games outside the bus.
- Any ages and any number of guests outside the bus
- Tables outside with manipulative and an interactive bus wrap with a scavenger hunt
- Art kits available for purchase to bring home ranging from \$5-\$15 per kit.
- DIY demos included
- **(Make & Take are based on ages 5 & up) Younger will need adult supervision and some activities will not be available for youth. We recommend that you add face painting for kids younger than 5 for in place of the make & take art.**
  
- **Festival & Event Pricing: Groups over 150+**
- **\$825+** taxes and fees – (1/2 day) **4 hours** of unlimited small make-and-take art activities (20 minute rotating sessions) and games outside the bus. (we can face paint on youth younger than 5 in place of art make and take, additional \$50 supply fee applies)
  
- **\$1200** + taxes and fees – (full day) **6+ hours** of unlimited small make-and-take art activities (20 minute rotating sessions) and games outside the bus. (we can face paint on youth younger than 5 in place of art make and take, additional \$50 supply fee applies)
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- Special educational & Non-profit pricing, negotiable:
- **\$425** + taxes and fees - **2- hours of simple** art activities (20 minute rotating sessions) and games outside the bus.
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- **If in depth make and takes are desired for the guests** we can/will charge guests \$5, \$10 to \$20 (depending on project) for 30-50 minute DIY sessions inside the Art Bus studio.
- These can also be take home kits provided. Or art kits can be available for purchase.

**You provide a theme or we can come up with one for you!**

Art ala Carte: To be negotiated from (\$50 to \$125/hour)

- Face painting for all age guests...\$125 per hr (must have a 15 min break every 2 hrs)
- Henna tattoos for all age guests...\$125 per hr (must have a 15 min break every 2 hrs)
- Glitter tattoos for all age guests...\$125 per hr (must have a 15 min break every 2 hrs)
- Karaoke
- Slime time (slime station, they will receive a small batch of slime, kids can tint, and scents and fun foam balls to slime)

Comments: (add special requests and or negotiated pricing here)

For party confirmation email completed form to: [605magicartbus@gmail.com](mailto:605magicartbus@gmail.com)

More information on our website [www.605magicartbus.com](http://www.605magicartbus.com) or Facebook at:

<https://www.facebook.com/605magicartbus>

Terms & Conditions  
SOCIAL MEDIA RELEASE

I, \_\_\_\_\_ ( \_\_\_\_\_ ), grant permission to 605 Magic Art Bus LLC, hereinafter known as the “Social Media” to use my image (photographs and/or video) for use in Social Media publications for the 605 Magic Art Bus. I hereby waive any right to inspect or approve the finished photographs or electronic matter that may be used in conjunction with them now or in the future, whether that use is known to me or unknown, and I waive any right to royalties or other compensation arising from or related to the use of the image.

Venue Access: Guests will not be allowed into the reserved area prior to the events scheduled start time. All event attendees must leave the reserved area no later than 30 minutes after the event’s scheduled end time.

Additional Guests: This contract’s final price is based on the number of guests who attend the party. If this number exceeds the amount indicated on the first page of the contract, additional per-guest fees will apply. This does not include festivals with unlimited make and takes.

We agree that: no decorations may be “pinned” or nailed to any surface; no flames aside from candles on birthday cakes. And no glitter or confetti will be used at our event.

Food & Drink: Alcoholic beverages are prohibited on 605 Magic Art Bus LLC property at all times unless all ages have been verified and pre-approved before the event. You may bring food and non-alcoholic beverages to serve during the designated times during the party. All food and drink must be removed from the reserved area and 605 Magic Art Bus LLC refrigerator, no later than 30 minutes after the party’s scheduled end time.

Guest Conduct: All guests are expected to behave responsibly at all times. Children must be supervised by an adult at all times. 605 Magic Art Bus LLC will issue a single warning for unruly conduct prior to asking guests to leave the premises.

Liability: By signing this birthday party contract, you release us from any potential liability. You agree to indemnify and hold harmless \_\_\_\_\_ and its employees for any damages, loss, or injury that may occur. Should \_\_\_\_\_ property be lost or damaged due to the activities of any of your party’s attendees, you agree to reimburse \_\_\_\_\_ for replacement or repair of said property.

By signing this contract, you are submitting a formal request for a special event reservation. Furthermore, you are agreeing to hold your entire party responsible for the terms of this contract without limitation. Please note that a reservation cannot be confirmed without full payment of the deposit listed in this contract.

Please initial the paragraph below which is applicable to your present situation:

\_\_\_\_\_ - I am 18 years of age or older and I am competent to contract in my own name. I have read this release before signing below, and I fully understand the contents, meaning and impact of this release. I understand that I am free to address any specific questions regarding this release by submitting those questions in writing prior to signing, and I agree that my failure to do so will be interpreted as a free and knowledgeable acceptance of the terms of this release.

\_\_\_\_\_ - I am the parent or legal guardian of the below named child. I have read this release before signing below, and I fully understand the contents, meaning and impact of this release. I understand that I am free to address any specific questions regarding this release by submitting those questions in writing prior to signing, and I agree that my failure to do so will be interpreted as a free and knowledgeable acceptance of the terms of this release.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_